

Hyde High School: Terms of Reference for Governor Committees 2023-24

	Quality of Education	Behaviour and Personal Development	Leadership and Governance	Finance and Personnel
Membership	Headteacher or their representative, Chair and other interested Governors	Headteacher or their representative, Chair and other interested Governors	Headteacher or their representative, Chair and Vice Chair of Governors, Committee Chairs and other interested Governors	Headteacher or their representative, Chair and other interested Governors

Remit	<ul style="list-style-type: none"> • Intent: Curriculum • Implementation: Teaching Assessment • Impact: Outcomes Achievement • SEND • Relevant policies and procedures <p>Any other matters as directed by the Chair of Governors</p>	<ul style="list-style-type: none"> • Behaviour and discipline • Exclusions • Attendance • Safeguarding • Pupil welfare and wellbeing • LAC • Promoting SMSC • CEIAG • Transition • Relevant policies and procedures <p>Any other matters as directed by the Chair of Governors</p>	<ul style="list-style-type: none"> • School self-evaluation • School improvement • School organisation and status • Health and Safety • GDPR • Pupil Premium • Governor Improvement Plan • Complaints • Relevant policies and procedures <p>Any other matters as directed by the Chair of Governors</p>	<ul style="list-style-type: none"> • Finance • Budgeting • Procurement • HR • Financial audit • Payroll • Appraisal and performance management • Induction of NQTs • Relevant policies and procedures <p>Any other matters as directed by the Chair of Governors</p>
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	Quality of Education	Behaviour and Personal Development	Leadership and Governance	Finance and Personnel
Duties	<ul style="list-style-type: none"> • Receive and review calendared reports on issues listed under remit. • Ensure that the school meets all its statutory duties re Q of E remit. 	<ul style="list-style-type: none"> • Receive and review calendared reports on issues listed under remit. • Ensure that the school meets all its statutory duties re B&PD remit. 	<ul style="list-style-type: none"> • Receive and review calendared reports on issues listed under remit. • Ensure that the school meets all its statutory duties re L & G remit. 	<ul style="list-style-type: none"> • Receive and review calendared reports on issues listed under remit. • Ensure that the school meets all its statutory duties re F&P remit.

Delegated Authority	<ul style="list-style-type: none"> • Review and approve on behalf of the FGB any relevant policies, procedures or documents 	<ul style="list-style-type: none"> • Review and approve on behalf of the FGB any relevant policies, procedures or documents. 	<ul style="list-style-type: none"> • Review and approve on behalf of the FGB any relevant policies, procedures or documents. 	<ul style="list-style-type: none"> • Review and approve on behalf of the FGB any relevant policies, procedures or documents. • Approval of items on behalf of the FGB relating to financial regulations, budget planning, procurement and staffing.
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Frequency of Meetings

Each committee will meet termly, except the Finance & Personnel Committee who will have 6 meetings a year.

Quorum

A quorum of each committee shall be 4 governor members.

The Chair of the committee would have the casting vote if necessary.

Reporting

Minutes of committee meetings will be formally recorded and will be approved at the next meeting of the committee.

Minutes will be circulated to all governors.

Minutes will be noted at the Full Governing Board meeting.

Availability of Terms of Reference

These terms of reference will be made available on the school's website.

Review of Terms of Reference

These terms of reference will be reviewed by the Full Governing Board on an annual basis.